



Lucknow Branch Office

Ground Floor, CWC Regional Office Complex,
Vibhuti Khand, Gomti Nagar, Lucknow - 226010,
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**PROCEDURE FOR
REGISTRATION OF BIDDERS FOR PARTICIPATION IN E-AUCTIONS CONDUCTED BY MSTC**

For Registration, Prospective Bidders have to fill Online Registration Form and upload KYC documents as per details mentioned below.

Steps to be taken by the Bidder for filling Online Registration Form by Proprietorship/Partnership/Limited Firms/Individual bidder

1. Log on to MSTC's e-Auction Website at www.mstcecommerce.com.
2. Click on **eAuction** --> **Scrap and Customs Goods** --> **General Auction**.
3. On next page click on link "Register"
4. On next page (GENERAL TERMS & CONDITIONS OF e-AUCTION) click on Register As Buyer
5. On next page (BUYER SPECIFIC TERMS & CONDITIONS (BSTC)) click on Agree
6. Select General Auction on the dialog box and Proceed.
7. Enter your E-Mail and Mobile and proceed with generation of OTP. Once received, enter the OTP to proceed.
8. On next page (Registration Form) select your bidder type (all general auctions for all types of auctions) and fill up the complete details and click on SUBMIT.
9. On next page press the button preview
10. On next page check the details submitted by you and click on SUBMIT button. After successful registration you will receive the confirmation e-Mail on your registered e-Mail address indicating 'Buyer Ref. No.'.

Steps to follow for online submission of bidder registration fees-

1. Log on to MSTC's e-Auction Website at www.mstcecommerce.com.
2. Click on **eAuction** --> **Scrap and Customs Goods** --> **General Auction**.
3. Login with the user name and password which you had chosen at the time of online registration and make the payment of Rs 11800 (including GST) at MSTC.
4. After the reconciliation of the payment by MSTC Head Office, the login of the buyer shall be activated.

Issuance of Buyer ID Card:

The buyer id card shall be collected by the buyers from the assigned MSTC Office as per the activation mail received by the registered bidders post activation.

For any query, below MSTC officials may please be contacted-

1. Shri Abhishek Kumar Kanaujia- 9930119718
2. Shri Gaurav Mishra- 7905264907